

TERMS OF REFERENCE

Position Title:	Endline Consultant
Location:	6 ECD centres and 10 primary schools in 5 provinces (Ayutthaya, Samut Sakhon, Chiang Mai, Nong Bua Lamphu, Pattani)
Organizational Unit:	Program Director Office, Raks Thai Foundation, Bangkok
Reporting to:	Acting Program Director Children and Youth Project Manager
Type of Contract:	Individual Contract
Languages required	English and Thai
Contract Date(s):	between 1 April 2025 and 30 June 2025

A. Project Title:

Enhancing Childhood Development through School and Community Empowerment^[OBJ]

B. Background

About Raks Thai Foundation and CARE

Raks Thai Foundation, established in 1997, is a leading non-governmental organization in Thailand and a member of the CARE International network. CARE International operates in over 100 countries to fight global poverty and provide humanitarian assistance. Together, Raks Thai Foundation and CARE France focus on empowering individuals and communities through sustainable development programs, with a strong emphasis on education, health, and economic opportunities. Our mission is to empower women and girls, promote gender equality, and enhance community resilience. We work closely with local partners and stakeholders to ensure that our initiatives are culturally relevant and impactful.

Project Background

The project "Enhancing Childhood Development through School and Community Empowerment" aims to improve the quality of Early Childhood Development (ECD) centres and primary schools in remote and poor communities across four regions of Thailand. The project is implemented in 6 ECD centres and 10 primary schools located in Ayuttaya, Samut Sakhon, Chiang Mai, Nong Bua Lamphu, and Pattani provinces. The project duration is from 1 April 2024 to 30 June 2025, spanning 15 months.

Funded by the BioMérieux Endowment Fund, the project targets 750 beneficiaries, including 300 children, 300 parents and caregivers, 75 teachers, and 75 community representatives. The total budget for the project is 194,847 EUR.

C. Objective

The primary objective of this consultancy is to revise and develop the endline survey methodology and tools based on the baseline methods and tools already implemented in the project areas. The consultant will also be responsible for collecting quantitative and qualitative data to assess the impact of the project.

The project is structured around three main objectives, each with specific indicators to measure progress and impact:

1. Contribute Physical Resources to Educational Institutions

- **Indicator:** # of ECD centres/schools with renovated or new facilities
 - **Target:** 16 institutions
2. Enhance Caregiver Skills and Participation in Childhood Development
 - **Indicators:** % of caregivers applying ECD, child protection, and safety practices and # of community mechanisms established
 - **Targets:** 60% of caregivers and 16 community mechanisms
 3. Develop a Conducive Learning Environment Tailored to Children Aged 3-8 Years
 - **Indicators:** % of caregivers and community representatives confident in utilizing tools and resources and # of ECD centres/schools with new equipment
 - **Targets:** 80% confidence level and 16 institutions with new equipment

Key Activities and Results

The project involves several key activities designed to achieve its objectives:

1. **Physical Resources:** Renovation and development of play areas, child-friendly spaces, and classroom safety.
2. **Caregiver and Community Skills:** Training sessions, collaborative activities, and community support systems.
3. **Learning Environment:** Provision of learning materials, play equipment, and safety tools.

The endline consultant will be responsible for evaluating the effectiveness and impact of these activities, comparing baseline and endline data, and providing insights and recommendations for future programs.

D. Scope of Work/Specific Tasks and Responsibilities:

Project areas in 5 provinces of Thailand, including Ayutthaya, Samut Sakhon, Chiang Mai, Nong Bua Lamphu, and Pattani in total of 16 schools. Under the overall supervision of the Acting Program Director and Project Manager (C&Y), the Consultant will be responsible for the following tasks:

- Review the baseline survey methodology and tools to revise and develop the endline survey methodology and tools, incorporating lessons learned from the baseline survey.
- Design and develop quantitative and qualitative data collection tools (e.g., interview guides, focus group discussion guides).
- Collect quantitative and qualitative data from the project areas.
- Analyze the collected data and prepare a detailed endline report.
- Present the findings to Raks Thai Foundation, CARE France, and other stakeholders.

E. Expected Outputs/Key Deliverables:

- 1) Inception report outlining the revised methodology, tools, and work plan, along with qualitative data collection tools (interview guides, focus group discussion guides, etc.).
- 2) Outlining endline report for review and feedback.
- 3) Raw quantitative and qualitative data sets.
- 4) Final endline report incorporating feedback from stakeholders.
- 5) Presentation of findings to key stakeholders.

Timeline for implementation

No.	Deliverable/Outputs	Target Due dates	Review and Approvals Required
1	Scope of work meeting	17 April 2025	PM
2	Inception report and data collection tools	01 May 2025	PM
3	Outlining endline report	01 May 2025	Acting PD & PM
4	Data collection period	16 May – 6 June 2025	PM
5	Raw data sets	16 June 2025	Acting PD & PM
6	Final endline report	30 June 2025	Acting PD & PM
7	Presentation of findings	30 June 2025	Acting PD & PM

All deliverables will only be accepted if they meet highest quality standards. Documents, including drafts, have to be well structured and written. Data collection, analysis and presentation are expected to meet highest standards. All final documents have to be proofread and professionally edited before submission.

F. Duration of assignment:

The assignment will be for a period starting 16 April 2025 until 15 July 2025 (90 days).

H. Duty Station

The successful consultant(s) will travel to the sub-districts for data collection.

I. Qualifications of the Successful Individual Contractor

- Advanced degree in social sciences, education, or a related field.
- Proven experience in conducting endline or impact evaluations for development projects.
- Strong skills in qualitative research methodologies.
- Excellent analytical and report-writing skills.
- Experience working in the education sector, particularly in early childhood development, is an advantage.
- Ability to deliver written and oral communications in English and Thai that meets high standards
- All reports are to be submitted in English and Thai unless otherwise stated.

J. Application Process

Interested candidates are requested to submit the following documents:

- **A detailed CV.**
- **A sample of previous work** (e.g., an endline report).
- **A financial proposal** including daily rates and total cost (quotation).

The financial proposal should include all expenses, such as daily rates, report fees, and travel costs. Please note that no additional expenses beyond those listed in the signed quotation will be covered.

N. Contact Information

(1).

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(2).

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Acting Program Director

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Annex:

Key Program Indicators

Objective	Indicator type	Indicator Description	Baseline	Target	Reporting
All	Impact	% students with improved learning outcomes	N/A	80%	Endline / final report
		# of children in the intervention schools and ECD who have access to child-safe and gender friendly learning environment	0	300	Endline / final report
		# of girls and boys benefitting from the implementation of School or Community Improvement Plans	0	300	Endline / final report
1. Contribute physical resources to educational institutions (schools/ECD centres)	Output	# of ECD centres/schools with renovated or new facilities (play areas, child-friendly spaces)	0	16	Quarterly
2. Enhance caregiver skills and participation in childhood development	Outcome	% of caregivers who apply ECD, child protection and safety, gender-related aspects of caregiving	40.50%	60%	End-line/final report
	Output	# of community mechanisms established to collaborate in	0	16	Quarterly

		support for childhood development			
3. Develop conducive learning environment tailored to children aged 3-8 years old	Outcome	% of Caregivers and community representatives with confidence to utilize tools and resources for childhood development	72.36%	80%	End-line/ final report
		% of Caregivers and community representatives with confidence to utilize and access information and available resources from stakeholders/online	66.67%	80%	End-line/ final report
	Output	# of ECD centres/schools with new equipment (play equipment, art and crafts or language and science learning tools)	0	16	Quarterly
		# of ECD centres/schools with safety, child protection, and livelihood tools and equipment (meals, medical kits, security equipment)	0	16	Quarterly